

**Minutes of the Meeting of the Armstrong Hall Charitable Trust**  
held on Tuesday 30 July 2019  
in the Council Chamber at the Town Hall  
at 7:00pm

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Present: Angela Symonds (Chairman)  
Jayne Stansfield (vice chair)  
Guy Rawlinson  
Clare Fardell  
Chris Davies  
Maggie Tyrrell  
Eva Fielding  
Clive Parkinson  
Matthew Stringer  
Shirley Holloway  
Bob Griffin  
Benj Emmerson  
Helen Harrison  
Pam Shipp

Steve Nugent (Hall Project Manager)  
Louise Powell (Clerk to the Trust)  
Hannah Cornford (Minutes)

Absent: Ashley Bijster

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1. **Apologies for absence**

Martin Trueman (out of Thornbury)

Chair Angela Symonds introduce Steve Nugent to the Trust.

2. **To consider and approve the Minutes of the Meeting of the Trust of 11<sup>th</sup> June 2019 and any matters arising from those minutes not covered on the agenda.**

50/19 The minutes were agreed to be a true record and were unanimously adopted.

3. **To receive and consider the Minutes of the Management Committee meeting of the 13<sup>th</sup> June 2019**

51/19 The Minutes were received. Benj Emmerson questioned whether the scheduled press release had gone out. The Clerk confirmed that it had, but the Gazette had not published it. It was noted that this was disappointing, although the release had also gone out to various other places.

4. **To receive an update from the Redevelopment Working Group – including written feedback from the pre-application meeting with South Gloucestershire Council**

52/19 Clive Parkinson presented the update and suggested that the feedback was an accurate record of the meeting. The Clerk stated that other documents were available but duplicated the information in the feedback already given. Clare Fardell queried a typing error.

5. **To consider and agree next steps for Miss Sais's Cottage**

53/19 Steve Nugent reported that he had visited the property and was looking to get an appraisal done on it. He had approached three companies, of which two had given quotes and the third was yet to respond. There was a large variance in the initial two prices given. Clive Parkinson proposed that Steve should be given permission to go ahead with the appraisal providing the cost did not exceed £3,000. Benj Emmerson suggested this should be amended to £1,000. The proposal of £1,000 was seconded by Shirley Holloway and all were in favour.

54/19 Clive Parkinson suggested that it would be difficult to decide until after the appraisal whether the Trust should wish to keep or sell the property. Shirley Holloway added that she felt the decision shouldn't be made hastily. Steve Nugent would investigate whether the building was listed as this would make a difference to the planned works allowed, which Benj Emmerson suggested could include raising the roofline over the alleyway, currently a flying freehold with low roofline. Angela Symonds suggested that the Trust visit the Thornbury Roots website for further history and background on the property.

55/19 The spelling of 'Saise' was corrected for future agendas and minutes.

6. **To receive an update on any urgent operation matters**

56/19 There were none.