

Minutes of the Meeting of the Armstrong Hall Charitable Trust
held on Tuesday 1 October 2019
in the Council Chamber at the Town Hall
at 7:00pm

Present: Angela Symonds (Chairman)
Jayne Stansfield (Vice Chair)
Chris Davies
Benj Emmerson
Clare Fardell
Helen Harrison
Clive Parkinson
Guy Rawlinson
Pam Shipp
Matthew Stringer
Maggie Tyrrell

Steve Nugent (Hall Project Manager)
Wendy Sydenham (Minutes)

Absent: Ashley Bijster
Eva Fielding

1. **Apologies for absence**

Bob Griffin (out of Thornbury)
Shirley Holloway (out of Thornbury)
Martin Trueman (work commitment)

2. **To consider and approve the minutes of the meeting of the Trust of 27 August 2019 and any matters arising from those minutes not covered on the agenda.**

65/19 The minutes were approved.

3. **To receive an update from the Redevelopment Working Group**

66/19 Clive Parkinson reported that tender interviews for the fundraising strategy had taken place with all three of the companies who had submitted a bid being interviewed. The panel had unanimously agreed that the best overall bid had been from Good Fundraising. The panel felt that this organisation had demonstrated a much greater depth of experience. Clive Parkinson proposed that they be appointed to start work immediately. The proposal was seconded by Matthew Stringer and unanimously agreed.

67/19 Clive Parkinson emphasised that the tender process had demonstrated that the fundraising would be very likely take much longer and be a more difficult task than previously anticipated. It was likely to take 2-3 years for the necessary funds to be raised.

4. **To receive an update on Miss Saise's Cottage**

68/19 A Planning Appraisal on Miss Saise's Cottage, along with a summary of the Appraisal, had been circulated and was discussed. The Hall Project Manager outlined the options that were open to the Trust. Cllr Clive Parkinson proposed that the Hall Project Manager proceed with getting valuations on the property (a) in its current condition, (b) in its current condition plus with planning permission in place for redevelopment, and (c) as a redeveloped property. The proposal was seconded by Cllr Maggie Tyrrell and unanimously agreed. It was also agreed that no further work needed to be done on issues related to planning.

5. **To receive an update on any urgent operational matters**

69/19 None.