

**MEETING OF:** THE ARMSTRONG HALL CHARITABLE TRUST  
**TO BE HELD ON:** Tuesday 19<sup>th</sup> March 2019 in the Council Chamber, Town Hall  
**COMMENCING AT:** 7.00 pm

**AGENDA**

1. Apologies for absence
2. To consider and approve the minutes of the meeting of the Trust of 12.02.19 and any matters arising from those minutes not covered on the agenda
3. To note the report of the Armstrong Hall Management Committee meeting of 14.02.19
4. To discuss creation and recruitment to a new post (paper)
5. To approve the pre-application letter for submission to South Glos Council (paper)
6. To discuss email concerning S106 from Park Farm, Thornbury (paper)
7. To receive feedback about a lease issue
8. To receive an update on any urgent operational matters

Signed 

Clerk to the Trust

**BACKGROUND PAPERS**

The following are circulated with or have been previously circulated and form part of this agenda: -

- (a) Minutes of the Trust meeting of 12.02.19
- (b) Report of the Armstrong Hall Management Committee meeting of 14.02.19
- (c) Draft job description (Hall Manager)
- (d) Pre-application letter (electronic copy – paper copy available on request)
- (e) Email concerning S106 from Park Farm, Thornbury