

THORNBURY TOWN COUNCIL

Minutes of the Town Council Meeting held on Tuesday 7 January 2020 in the Council Chamber

Present: Cllrs Angela Symonds (Chairman and Mayor)
Chris Davies
Benj Emmerson
Clare Fardell
Clive Parkinson
Guy Rawlinson
Pam Shipp
Bob Griffin
Maggie Tyrrell
Shirley Holloway
Eva Fielding
Matthew Stringer

Louise Powell (Town Clerk)
Hannah Cornford (Minutes)

(Cllr Martin Trueman – absent)

1. **To receive any apologies for absence**

Cllr Helen Harrison (out of Thornbury)
Cllr Ashley Bijster (another commitment)
Cllr Jayne Stansfield (another commitment)

2. **To receive any members' declarations of interest**

01/20 None declared

3. **To receive any Chairman's announcements**

02/20 Cllr Symonds opened by thanking the staff at the first meeting of the New Year. She had attended a senior citizens' Christmas meal with entertainment from TMTG and carol singing, which had been very good.

03/20 Cllrs including the mayor had been invited to an informal get together of CATS (Carbon Action Thornbury & the Surrounding Areas) to find out the council's intended direction on climate policy. It was discussed that it was not appropriate for members to attend as representatives of the Council but could do so as individuals representing only themselves if they wished. A formal meeting with CATS was in the pipeline to allow CATS an input into the Council's climate change policy.

4. **To receive any representations from the public**

04/20 There were none present.

5. **To consider and approve the minutes of the Meeting of Thornbury Town Council on 05.11.19 and the minutes of the Town Council (grants) on 05.12.19 and any matters arising from them**

05/20 Cllr Emmerson queried progress on paragraph 316/19. In the absence of any, Cllr Parkinson requested that the Clerk write to the churches in Thornbury, along with the Royal British Legion and cadets, to find out what their plans are for VE Day and if they wish the Council to be a part of them. The minutes were proposed as a true record by Cllr Tyrrell, seconded by Cllr Holloway and unanimously adopted.

06/20 Cllr Fardell enquired whether there was an update following the grants processing. The Clerk reported that one organisation expressed concerned over the value of funding awarded and that Council also has concern over another organisation that is not currently operation. This would be discussed at the next relevant committee meeting. Cllr Emmerson brought to Council's attention that the minutes recorded he had declared an interest in two organisations, which was remarkable given that he had not in fact attended! It was agreed the minutes would be altered to reflect this. The minutes were otherwise proposed to be a true record by Cllr Stringer, seconded by Cllr Tyrrell and unanimously adopted.

6. **To note the change of political party for a Town Councillor in South Ward**

07/20 It was noted that Cllr Trueman had changed from Liberal Democrat to an independent councillor, subject to the Clerk receiving written confirmation.

7. **To received reports from the following committees and any matters arising from them**

(a) **Environment Committee on 12.11.19**

08/20 The report was presented by Cllr Stringer, highlighting issues concerning tree planting, the closure of the composting site and perennial planting. The drinking water fountain at the Mundy Playing Fields was on hold due to ongoing work on splash pad improvements which affected it. A new recycling bin had been installed and a bench was still waiting due to staffing difficulties. Work to Poulterbrook was going ahead. Cllr Stringer proposed the report, seconded by Cllr Rawlinson and unanimously adopted.

(b) **Playing Fields & Cemetery Committee on 12.11.19**

09/20 Cllr Parkinson presented the report, with the explanation that the war memorial situation was ongoing, a card had been sent to a committee member who was unwell and a correction was to be made to item 10. There was discussion surrounding the trader on the Mundy Playing Fields and this was going to the next committee meeting for resolution. A new grounds maintenance operative was starting tomorrow and another on Monday. The Clerk added that the redeveloped Osprey Park Playground was now open and was hugely popular. The report was proposed by Cllr Parkinson, seconded by Cllr Holloway and unanimously adopted.

(c) Town Development Committee on 10.12.19

10/20 The report was presented by Cllr Tyrrell who highlighted that a decision on the sale of Vilner woodland would take place in February. The Clerk confirmed that two letters had been sent to South Glos Council and copied to Luke Hall MP to set out Council's position. Cllr Tyrrell had received a letter from a member of the public regarding the condition that the Berkeley Hunt had left the Rock Street car park in following the Boxing Day meet. It was agreed this would be put on the next agenda. The report was proposed by Cllr Tyrrell, seconded by Cllr Holloway and unanimously adopted.

(d) Finance & Policy Committee on 19.12.19

11/20 Cllr Symonds presented the report. It was noted that at the Armstrong Hall Trust meeting, it had been decided that a grant of £80,000 would be requested from Council for the Armstrong Hall, rather than £90,000 as originally discussed. The report was proposed by Cllr Symonds, seconded by Cllr Emmerson and unanimously adopted.

8. To consider the following matters related to Council finance

(a) To approve the Accounts for Payment

12/20 The accounts were proposed for payment by Cllr Stringer, seconded by Cllr Griffin and unanimously agreed.

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ACCOUNTS PAID OUT OF MEETING

Corona Energy	Gas – MPF	139.65
*Amazon	x2 Monitors	129.94

ACCOUNTS NOW DUE FOR PAYMENT – 7TH JANUARY 2020

Central Services

Cash	Petty Cash	150.00
Hawkins of Thornbury	White Cable	4.95
Pitney Bowes	Franking Machine Charges	107.00
Biffa	Waste Disposal – Town Hall	51.46
MCL House	Photocopying Charges	70.99
EDF Energy	Electricity Charges	527.92
Krunch UK	Youth Work Service Level Agreement	8750.00
SLCC	Membership	281.00
MSP Group Ltd	PC Support	294.00

Playing Fields & Cemetery

EDF Energy	Electricity Charges - Cemetery	35.23
EDF Energy	Electricity Charges – MPF	189.58

Proludic	Osprey Park	60,599.70
Biffa	Waste Disposal – MPF	91.24
Biffa	Waste Disposal – Cemetery	37.69
Brass Founders	Brass Plaque	175.90

Land & Property

xxx	xxx	xx.xx
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Grants & Contingencies

xxx	xxx	xx.xx
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Environment

Landcare Tree Nursery	Hackett Trees	144.15
Landcare Tree Nursery	Crossways Tree	95.00
Landcare Tree Nursery	Pullins/Squires/Grovesend Trees	453.65
Thornbury Motors Ltd	Diesel Fuel	38.97
Thornbury Motors Ltd	Diesel Fuel	37.74
South Glos Council Corporate	Perennial Planting Morton/Grovesend	12,760.31
Thornbury Motors	Diesel Fuel	40.27

*Credit Card Payment

- (b) To receive the financial report for month 8 (November) and an update on accounting matters

13/20 Various points were clarified and discussed. The report was proposed by Cllr Stringer and seconded by Cllr Emmerson.

- (c) To consider and approve the Council budget for 2020/21

14/20

The clerk tabled an updated version of the Armstrong Hall budget. It was discussed that £80,000 would be requested as a grant from Council by the Armstrong Hall Trust, instead of the £90,000 as previously suggested. The £10,000 difference would be added into the Central Services budget as a named item, which would be available for the redevelopment project. Cllr Parkinson thanked the Clerk for her considerable work on the budget, which it was recognised was challenging without a permanent RFO. The locum RFO had been very valuable in putting the budget together and this was recognised also. The budget was proposed by Cllr Parkinson, seconded by Cllr Davies and unanimously agreed.

- (d) To consider and approve any updates/changes to the Council’s CIL programme

15/20

The paper was considered and discussed. It was proposed by Cllr Parkinson, seconded by Cllr Tyrrell and unanimously agreed.

- (e) To note correspondence from Avon Pension Fund about the ‘McCloud Judgement’

16/20

The correspondence was noted.

9. **To consider planning and licensing applications**

17/20 Council considered planning and licensing applications and agreed comments for submission to South Gloucestershire Council as per the attached schedule.

10. **To consider any matters on the grounds of urgency**

18/20 The Clerk noted she'd had thank you letters following the grants distribution. The letters came from the Pickleball Club, Lip Readers and The Arts Festival. These would be circulated to Councillors.

19/20 Councillors had been invited to express interest in an upcoming climate change event. No dates or locations had yet been given.

20/20 The Clerk reported that a key light in the Town Hall had burnt out and needed a new LED light fitting. It was agreed this could be purchased.

11. **To resolve under the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.**

21/20 Resolved.

12. **To discuss leasing issues and to sign/seal those that are ready for agreement**

22/20 The Clerk requested that two councillors come in and sign the agreements. Offers were made from Cllrs Griffin, Stringer & Rawlinson.

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PLANNING APPLICATIONS considered on 07 January 2020

DATE	REF NO	LOCATION	PROPOSAL	COMMENT	PLANNING DECISION
11.12.19	P19/18554/PNA	Ambience Paddock Thornbury Road Thornbury South Gloucestershire BS35 3JB	Prior notification of the intention to erect 1 no. agricultural building for the storage of compost and housing of livestock	<i>REFERRED TO MAGGIE – DEADLINE MISSED</i>	
12.12.19	LI19/5237/STM	Sandwi Ltd - YA64 AYJ	To trade throughout South Glos area	<i>DEADLINE 2ND JANUARY REFERRED TO MAGGIE – DEADLINE MISSED.</i>	
18.12.19	P19/18878/F	8 Church Road Thornbury Bristol South Gloucestershire BS35 1EJ	Erection of a single storey rear and side extension to form garage and additional living accommodation.	No objection	
16.12.19	P19/18439/TRE	Tank At Stickbase Ltd 16B Walker Way Footpath Vilner Lane To Midland Way Thornbury Bristol	Works to fell 1 no. Leylandii, 1 no. Ash tree and prune 1 no. Acacia tree by 2m. All trees covered by SGTPO 23/19 and dated 24/12/2019.	No objection, subject to tree officer's recommendations	
20.12.19	P19/18526/F	School House Mumbleys Lane Thornbury Bristol South Gloucestershire	Erection of extension to front porch	No objection	
23.12.19	P19/19178/TCA	Thornbury Castle Castle Street Thornbury Bristol South Gloucestershire	Works to crown lift 2no. Cedar Trees to 3m to raise over access road and balance both trees. Cut 1no. group of mixed young trees (TG1) to ground level to expose more of the feature wall. Remove epicormic growth from 1no. group of Lime Trees (TG2) around base and up to a height of	No objection	

			4m off trunks, in Thornbury Conservation Area.		
23.12.19	P19/19156/F	12 Pittville Close Thornbury Bristol South Gloucestershire BS35 1SD	Erection of single storey front extension to form additional living accommodation.	No objection	
23.12.19	P19/19180/F	6 Charles Close Thornbury Bristol South Gloucestershire BS35 1LL	Erection of single storey rear extension to form additional living accommodation	No objection	

APPLICATIONS RECEIVED AFTER PAPERS SENT OUT

03.01.20	P19/11925/F	Thornbury Baptist Church Gillingstool Thornbury South Gloucestershire BS35 2E	Installation of replacement pedestrian access gate	No objection	
03.01.20	P19/11926/LB	Thornbury Baptist Church Gillingstool Thornbury South Gloucestershire BS35 2EG	Installation of replacement pedestrian access gate	No objection	
03.01.20	SGC/094850	Roobroo, 2 Castle Street, Thornbury, Bristol BS35 1HB	Variation in opening hours and supply of alcohol hours as listed below. Premises will remain as licensed Indian restaurant as existing. There are no changes to the layout.	No objection	
07.01.20	P19/8659/O – RECONSULTATION	Land At Crossways Morton Way Thornbury South Gloucestershire	Development of up to 80 dwellings, up to 1.0 ha of B1/B2/B8 employment land (Outline) with access to be determined. All other matters reserved.	Revised DAS and Parameter Plans, additional LVIA Addendum received by the Council. <i>Previous comment: Object: scale may be inappropriate for location.</i> Referred to Cllr Tyrrell	

07.01.20	P19/15661/CLE	48 High Street Thornbury Bristol South Gloucestershire BS35 2AL	Continued use of building as financial and professional services (use class A2). Change of description – use class amended to A2	<i>Previous comment: No objection</i> No objection	
07.01.20	P20/00296/TRE	Caedmon Complex Bristol Road Thornbury Bristol South Gloucestershire BS35 3JA	Works to crown reduce western side of 1no. Holmoak tree by 3-4 metres and reduce to balance remaining crown accordingly. Works to fell 1no. Ash tree covered by Tree Preservation Order TPO 402 dated 12/04/1989	No objection	