

Friday 2nd November 2018

Dear Member

The next meeting of the Armstrong Hall Management Committee will be held in the **COMMITTEE ROOM at the ARMSTRONG HALL COMPLEX** on **THURSDAY 8th NOVEMBER 2018** commencing at **7.30 pm**



Louise Powell, Hall Manager

AGENDA

1. To receive any apologies for absence
2. To receive any representations from the public or hirers
3. To approve the report of the Management Committee meeting of 4th October 2018 (attached) and consider any matters arising from them not covered by another agenda item
4. To receive the minutes of the Trust Meeting held on the 6th November 2018 (to be tabled)
5. To receive an update on the Armstrong Hall fund raising committee
6. To consider matters relating to Armstrong Hall finances:
 - a. To approve accounts for payment (to be tabled)
 - b. To receive the financial statement for September 2018 (attached)
 - c. To receive an update on fundraising and donations
7. To receive an update from the Hall Manager on any operational and maintenance issues
8. To consider any correspondence received or other urgent business

BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:

- (a) Report of the Armstrong Hall Management meeting of 4th October 2018 (attached)
- (b) Report of the Armstrong Hall Trust meeting of 6th November 2018 (to be tabled)
- (c) Financial statements for September 2018 (attached)