

THORNBURY TOWN COUNCIL

Minutes of the Town Council Meeting held on Tuesday 6 November 2018 in the Council Chamber

Present: Cllrs Shirley Holloway (Chairman and Mayor)
Angela Symonds (Vice Chairman and Deputy Mayor)
Vincent Costello
Benj Emmerson
Clare Fardell
Bob Griffin
Clive Parkinson
Guy Rawlinson
Pam Shipp
Jayne Stansfield
Matthew Stringer
Maggie Tyrrell

Sandra Richardson (Deputy Town Clerk)
Wendy Sydenham (Administrator)

(Cllr Martin Trueman – absent)
(Cllr Lesley Tuck – absent)

1. **To receive any apologies for absence**

Cllr Helen Harrison (out of Thornbury)

2. **To receive any members' declarations of interest**

Cllr Clive Parkinson, Cllr Guy Rawlinson, Cllr Angela Symonds and Cllr Shirley Holloway declared an interest in matters relating to Thornbury Hospital as Trustees of the Thornbury League of Friends. Cllr Benj Emmerson declared an interest in matters relating to accommodation at the Town Hall (item 15) and left the room during this item of the agenda.

3. **To receive any Chairman's announcements**

242/18. The Chairman reported on a number of recent events that she had attended as Mayor. Thornbury had won a Gold Medal at the Britain in Bloom national awards event and the Chairman highlighted the great work from a number of community groups. She had also attended the official turning on of the floodlights at the new Football Club facilities. Council had been very happy to be involved with ensuring that the new facilities were at a standard where the Club had been able to be promoted to a higher league. The recent TMTG production of Into The Woods had been very enjoyable and successful. Finally, as a Trustee of the League of Friends, the Mayor had attended a lunch at Thornbury Hospital. Speaking as Mayor, she had thanked Thornbury Hospital staff for all that they do to benefit patients and families in Thornbury and the surrounding area.

4. **To receive any representations from the public**

243.18. A member of the public addressed Council to raise concerns over the naming of some new buildings in Thornbury, in particular having a retirement home and a care home with "Grace" in their name which will cause confusion, and also the new Churchill building being called Alexandra Lodge because of a mistaken connection with the old Alexandra Workwear building. It was noted that Thornbury Town Council had no involvement in the naming of the buildings. The issue was discussed and it was agreed that we should write to

South Gloucestershire Council to ask that Alexandra Lodge be renamed and that Thornbury Town Council are consulted in future about the naming of any new buildings. The Chairman thanked the member of public for raising the issue.

244/18. A representative of TRAPP'D informed Council that they would be calling on houses in the three new estates (Post Farm, Park Farm and Thornbury Fields) with a questionnaire which will aim to gather information on their experience of living in Thornbury, including transport and employment issues. He confirmed that they would be very happy to share the information gathered from the questionnaire and that any Councillors who wanted to join in should get in touch with TRAPP'D. It was agreed that there should be links from the Thornbury Town Council to local organisations such as Thornbury Welcomes and Thornbury Neighbourhood Plan. The Chairman thanked the representative from TRAPP'D for attending the meeting.

5. **To consider and approve the minutes of the meeting of Thornbury Town Council on 2 October 2018 and any matters arising from them**

245/18. The minutes of the meeting of Thornbury Town Council held on 2 October 2018 had been circulated and were approved as a true record and signed by the Chairman.

246/18. The Deputy Clerk reported that she was in the process of organising a meeting between Prezzo, the Council and the electrical company to progress works on the Town Clock.

6. **To consider and approve the minutes of the meeting of Thornbury Town Council (Estimates) on 18 October 2018 and any matters arising from them**

247/18. The minutes of the meeting of Thornbury Town Council (Estimates) held on 18 October 2018 had been circulated and were approved as a true record and signed by the Chairman.

7. **To consider and approve the following Committee reports and any matters arising from them**

(a) Environment Committee

248/18. The report of the Environment Committee meeting held on 9 October 2018 was presented by the Committee Chairman, Cllr Matthew Stringer.

249/18. Cllr Matthew Stringer reported on a number of issues in the report. A leaflet was being produced identifying which outlets in Thornbury stock Fairtrade goods and which goods they stock. Letters requesting this information were being sent out shortly. Funding for solar panels on the Pavilion would need to come out of the budget for this financial year to allow us to take advantage of government grants. A clean up of Streamside Walk as part of the Plastic Free Thornbury campaign had been very successful with a huge amount of plastic collected from a relatively small space.

250/18. It was proposed by Cllr Matthew Stringer, seconded by Cllr Guy Rawlinson and unanimously agreed that the report is adopted.

(b) Playing Fields and Cemetery Committee

251/18. The report of the Playing Fields and Cemetery Committee meeting held on 11 October 2018 was presented by the Committee Chairman, Cllr Clive Parkinson.

252/18. Cllr Clive Parkinson reported on a number of issues in the report. Some members of the Committee had met with Paul Le Riche to understand more about what replacement outdoor equipment was needed and the benefits that it would bring. The Deputy Clerk confirmed that there may be other options available to improve the water supply to the splash pad. This would be discussed further at the next Finance and Policy Committee meeting.

253/18. It was proposed by Cllr Clive Parkinson, seconded by Cllr Pam Shipp and unanimously agreed that the report is adopted.

(c) Town Development Committee

254/18. The report of the Town Development Committee meeting held on 23 October 2018 was presented by the Committee Chairman, Cllr Maggie Tyrrell.

255/18. The Deputy Clerk confirmed that there were two meetings arranged with Council, South Gloucestershire Council and the bus companies – with Stagecoach on 13 November 2018 and with First Bus on 14 November 2018. The issues to be discussed include routes, communication, price increases and shelters.

256/18. It was proposed by Cllr Maggie Tyrrell, seconded by Cllr Bob Griffin and unanimously agreed that the report is adopted.

(d) Finance and Policy Committee

257/18. The report of the Finance and Policy Committee meeting held on 25 October 2018 was presented by the Committee Chairman, Cllr Angela Symonds.

258/18. Cllr Clive Parkinson reported that it had been agreed that there would be monthly meetings between Council, Krunch and Turnberries to discuss any anti-social behaviour issues. Aside from the initial meeting, subsequent meetings had been cancelled due to a lack of issues which was encouraging. The Deputy Clerk confirmed that the new boiler had been installed in 67 High Street.

259/18. It was proposed by Cllr Angela Symonds, seconded by Cllr Matthew Stringer and unanimously agreed that the report is adopted.

8. **To consider the following general matters related to Council finance**

(a) To approve the Accounts for Payment

260/18. The following accounts now due for payment were proposed by Cllr Matthew Stringer, seconded by Cllr Pam Shipp, and unanimously agreed for payment to be approved:-

ACCOUNTS NOW DUE FOR PAYMENT

Central Services

Cash	Petty Cash	150.00
EDF Energy	Electricity Bill	495.32
Walker Fire UK Ltd	Fire Safety Service	66.27
The Consortium	Cleaning Materials	115.80

Playing Fields & Cemetery

Biffa Waste Services	Waste Disposal	66.96
Biffa Waste Services	Waste Disposal	304.37
EDF Energy	Electricity Bill	70.56
Hags	Swing	116.40
Gaps Supplies	Wire Hasp & Staple	1.16
Gaps Supplies Ltd	Maintenance Materials	20.30
Thornbury Motors Ltd	Petrol	336.22
Hawkins of Thornbury	Floor Paint & Cutlery	13.35
Thornbury Tyre Services Ltd	Tyre/Tube Repair	29.40
DCS 2 Way Radio Limited	Radio Trial Service	72.00

Grants & Contingencies

The Poppy Appeal

Donation for Wreath

70.00

(b) To resolve the length of a loan request for the purchase of machinery

261/18. Cllr Clive Parkinson reported that now that Council had agreed to go ahead with taking out a loan for the purchase of outdoor machinery, it would need to decide whether the loan would be over 5 years or 10 years. This would need to be decided in time for budget setting. In order to make this decision, information would be needed on the repayment amount for a 5 year and a 10 year loan, and also some idea of the resell value of the equipment after 5 years and 10 years.

9. **To consider Planning and Licensing Applications as per the attached table**

262/18. Council considered planning and licensing applications and agreed comments for submission to South Gloucestershire Council as per the attached schedule.

263/18. The Deputy Town Clerk reported on details of a Tree Preservation Order – SGTPO-36/18 for The Firs, Crossways Lane, Thornbury. Council noted the Order.

10. **To receive notice of Planning Appeal for application PT18/0704/F**

264/18. Council noted the Planning Appeal for application PT18/0704/F and agreed that it had nothing to add to its original comments.

11. **To consider South Gloucestershire Council's consultation on Council Budget 2019/20 Organisations' Survey**

265/18. Council's draft response to the consultation was considered and the Deputy Clerk confirmed that staff agreed with the response. It was agreed that this could therefore be submitted and that the Deputy Clerk would circulate it to Councillors.

12. **To receive notice of Special Expenses for 2019/20**

266/18. The Deputy Clerk had circulated information from South Gloucestershire Council on Special Expenses for 2019/20 and highlighted the deadline for comments of Wednesday 21 November 2018. This was noted by Council.

13. **Estimate of rough sleepers in South Gloucestershire**

267/18. The Deputy Clerk had circulated the request from South Gloucestershire Council to provide information of any known rough sleepers in our area from 9.00am on Thursday 8 November 2018 to 9.00am on Friday 9 November 2018. This request was noted by Council.

14. **To receive any correspondence and notices not referred to specific Committees or to be dealt with on the grounds of urgency**

268/18. The Deputy Clerk referred to the invitation for the Doing More Together Focus Group event on 19 November 2018 at Longwell Green. Cllr Shirley Holloway volunteered to attend and the Deputy Clerk agreed to provide her with further details.

269/18. The Deputy Clerk informed Council that she had invitations for any Councillors who wished to attend the Volunteer Link Awards event on 7 December 2018 at 12.00 noon at the Christ The King Church.

270/18. The Deputy Clerk read out a resignation letter that had been received from Cllr Gail Whitehead today, 6 November 2018. The Chairman acknowledge receipt of the letter and

stated that she was very sad that Cllr Whitehead would be leaving Council and Thornbury, and thanked her for her enthusiasm and hard work during her time as a Councillor. Cllr Clare Fardell added her thanks, in particular for Cllr Whitehead's work towards the Fairtrade movement in Thornbury. Cllr Whitehead thanked Council and stated that she had learnt a lot during her time as a Councillor. The Deputy Clerk confirmed that a notice would be displayed for a casual vacancy and that because there was less than six months before the elections, someone could be co-opted into the vacancy. Cllr Clive Parkinson proposed that Cllr Helen Harrison join the Playing Fields and Cemetery Committee. The proposal was seconded by Cllr Matthew Stringer and unanimously agreed.

15. **To consider accommodation at the Town Hall**

It was resolved under the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

(Cllr Benj Emmerson left the meeting for this agenda item.)

271/18. The issue of accommodation at the Town Hall and possible changes were discussed briefly. Planned meetings had not yet gone ahead and it was agreed that any changes made by parties involved would be at their own risk until formal agreement had been reached with Council.