

**ANNUAL GENERAL
MEETING OF:**

THE ARMSTRONG HALL CHARITABLE TRUST

TO BE HELD ON:

Tuesday 31st July 2018 in the Council Chamber, Town Hall

COMMENCING AT:

7.00 pm

AGENDA

1. Apologies for absence
2. To consider and approve the Minutes of the Meeting of the Trust of 12 June 2018 and any matters arising from those Minutes not covered on the agenda
3. To consider and approve the Report of the Armstrong Hall Management Committee held on 14 June 2018 and any matters arising from the Report not covered on the agenda
4. To consider the current financial position of the Armstrong Hall Trust and the seed-corn funding required for the redevelopment project (letter from RFO attached)
5. To consider the composition of the Trust Board and Committee
6. To receive an update on the next steps for the Armstrong Hall redevelopment
7. To consider advice and actions required from the health and safety and fire risk assessments
8. To consider draft Production and Bookings policies (attached)
9. To receive an update on any urgent operational matters

Signed



Clerk to the Trust

BACKGROUND PAPERS

The following are circulated with or have been previously circulated and form part of this agenda:-

- (a) Minutes of the Trust meeting of 12 June 2018
- (b) Report of the Hall Management Committee meeting of 14 June 2017
- (c) Letter from RFO
- (d) Draft Production and Bookings Policies