

AH/AD

25<sup>th</sup> September 2018

Dear Member,

The next meeting of the Armstrong Hall Advisory Committee will be held in the Town Hall on **WEDNESDAY 17<sup>th</sup> October 2018 commencing at 2.00pm.**

Yours sincerely

A handwritten signature in cursive script, appearing to read 'A. Howell'.

Hall Manager

**AGENDA**

1. Apologies for absence
2. Report from last meeting and matters arising
3. To provide an update from the Armstrong Hall Redevelopment Working Group
4. To consider the DRAFT new policies for Hall hire (papers to follow)
5. Representatives' reports and queries
6. Any other business
7. Date and time of next meeting- 5 December 2018, 2.00pm, Town Hall