

REPORT of the Extra-ordinary Meeting of the Finance and Policy Committee
held on Tuesday 2 May 2018

Present: Cllr Pam Shipp (Chair)

Cllr Bob Griffin

Cllr Helen Harrison

Cllr Shirley Holloway

Cllr Clive Parkinson

Cllr Angela Symonds

Cllr Matthew Stringer

Cllr Clare Fardell (observing)

Cllr Angela Symonds (observing)

Cllr Gail Whitehead (observing)

Louise Powell (Town Clerk)

Wendy Sydenham (Administrator)

1. **TO RECEIVE ANY APOLOGIES FOR ABSENCE**

Cllr Benj Emmerson (out of Thornbury)

Cllr Guy Rawlinson (another commitment)

Cllr Maggie Tyrrell (out of Thornbury)

2. **TO RECEIVE ANY MEMBER'S DECLARATIONS OF INTEREST**

No interests were declared.

3. **TO RECEIVE ANY REPRESENTATIONS FROM THE PUBLIC**

There were no members of the public present.

4. **LEASE/CONTRACT NEGOTIATIONS**

It was proposed by Cllr Clive Parkinson to resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. The proposal was seconded by Cllr Matthew Stringer and unanimously agreed.

The Clerk updated the Committee on a recent meeting with Turnberrie's at which two main issues were discussed with regard to Krunch's use of the facility – (1) changes to the hire agreement for the period 01.05.18 to 30.04.19 and (2) issues that had been raised by Turnberries relating to Krunch users.

The proposed changes to the hire agreement were discussed in detail and it was agreed that the Clerk should go back to Turnberrie's and request details of the cost of hiring the same space as in 2017/18. It was noted that there was an error in section 2.0 (o) which refers to "Thornbury Town Council's agency/youth work provider", as it is actually South Gloucestershire Council who commission Krunch to provide these services, and that the Clerk should ask for this to be amended. It was agreed that the Clerk would attend the Turnberrie's Trustees meeting in May, along with Cllr Helen Harrison, to further negotiate the lease and emphasise the importance of Turnberries as a community building.

The issues relating to Krunch users were also discussed in detail and it was agreed that the Clerk should arrange a meeting with representatives from the following: -

South Gloucestershire Council (commissioners of youth services in the town)
Krunch
Police
Turnberrie's
Council (Cllr Clive Parkinson to Chair, and Cllrs Helen Harrison and Gail Whitehead to attend)

5. **ACCOMMODATION AT THE TOWN HALL**

It was proposed by Cllr Clive Parkinson to resolve under the Public Bodies (Admission to Meetings) Act 1960, the public and press be excluded from the meeting during consideration of this item of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted. The proposal was seconded by Cllr Matthew Stringer and unanimously agreed.

The Clerk reported on recent meetings with two groups that rent space in the Town Hall to discuss their future requirements and how these might be accommodated. The Clerk confirmed that she would continue to work with these groups to assist them in meeting their space requirements. The Clerk confirmed that she would continue to report back to the Committee as progress was made.

6. **TO RECEIVE ANY CORRESPONDENCE AND NOTICES TO BE DEALT WITH ON THE GROUNDS OF URGENCY**

The Clerk tabled copies of the Safety Action Plan following the recent Health and Safety Assessment. The Clerk requested approval from the Committee to proceed with addressing priority actions as cost effectively as possible due to the required timescales. The Safety Action Plan was discussed and it was proposed by Cllr Matt Stringer, seconded by Cllr Helen Harrison and unanimously agreed that the Clerk proceed as planned.